

School Parent and Family Engagement Plan

School Name:

Annie Camp Junior High School

Facilitator Name:

Martha Hubbard

Plan Review/Revision Date:

District Level Reviewer, Title:

Karleen Sheets

District Level Approval Date:

Committee Members, Role:

Kevin Ryan, Assistant Principal

Martha Hubbard, PFE Coordinator

Kim Fortenberry, parent/school representative

Trina Ferrell, PAC President

Kristy McDaniel, PAC Treasurer

Leah Bewley, parent

Jennifer Brown, parent

1: Jointly Developed

Parents will be given the Parent and Family Engagement Plan at the regularly scheduled PAC meeting in October for improvements.

Required Components

- The PFE plan will be given to the PAC group in October for review.
- The PAC group will be asked to review, update, and improved the PFE plan as they see fit to meet the changing need of parents and the school.
- All Parents are invited to attend PAC meetings.
- Any negative parent feedback will be noted and submitted.
- Any meeting requested by parents will be entertained.

2: Annual Title I Meeting

The Annual Annie Camp Title I Meeting was held in the Annie Camp cafeteria on Wednesday, September 4, 2019.

Required Components

- The Annual AC Title I Meeting was held on Wednesday, September 4, 2019.
 - ✓ Information was given by Mr. Murphy informing parents of the requirements of Title I and the school's participation
 - ✓ Letters were given to inform parents' of their rights under Title I.
 - ✓ An abbreviated PFE Plan was passed out to those in attendance.

3: Communications

Communication between the home and the school is key for a successful school year among the parent/guardian, faculty/staff, and student. The Parent and Family Engagement Plan will be distributed and avenues of communication set up to ensure success will take place at Annie Camp.

Required Components

- AC Parent and Family Engagement Plan has been posted on the AC Website in a family-friendly format.
- Information Packets are handed out at each Open House and to all newly registered students during the school year.
 - *Family-friendly PFE plan
 - *Recommended roles
 - *Ways for a family to get involved in a variety of roles
 - *Calendar of activities for the school year
 - *Modes of communication for parents/teachers

- Meetings with the principal are at varying times for breakfast, lunch, snack, and early dinner. Parent/Teacher Conferences will be held from 2:30 - 8:30 to accommodate parent's/guardian's schedules.
- ACJHS will provide to parents grade notices (IPR) every two weeks with information regarding their child's academic progress.
- ACJHS will send information home with students, post notices on school marquees and school websites, mail necessary information through the Parent Center, email, post in Google classroom, and/or make an AlertNow about needed information

4: School-Parent Compact

ACJHS staff, parents, and students have developed a school-parent-student compact.

Required Components

- All students/principal and teachers/parents sign a jointly developed compact.
- Parents, faculty/staff, and students will share the responsibility for improved student academic achievement by having/completing relevant assignments, having an encouraging atmosphere that allows mutual respect, being prepared on all accounts, attending regularly.
- Annie Camp has established two-way, meaningful communication through:
- conferences (2 each year)

IPRs

access to staff through email, conferences, Google classroom

opportunities to volunteer

observation of classroom activities

Build and develop a partnership to help children achieve the challenging State academic standards

Involve parents in a variety of roles such as PAC, volunteering, Parent Nights, etc.

5: Reservation of Funds

The allocation of Title I Funds is addressed in the spring PAC meetings, as well as, the spring parent/principal meetings (lunch, snack, dinner meetings).

Required Components

Parent input will be solicited for the allocation of Title I Funds during the spring PAC meetings, as well as, the spring parent/principal meetings. Consideration and priority will be given to parent concern and discussion.

6: Coordination of Services

To take advantage of community resources, ACJHS is ever evolving into a school that utilizes governmental, philanthropic, business, and educational resources to further our students' footprint and to make our community more accessible to its citizens while becoming a more global entity, as well.

Required Components

- Community Resources are utilized and welcomed at ACJHS. A World Trade Center survivor speaks to 7th grade geography students during their study of 9/11. Daughters of the American Revolution come to a Constitution Day assembly.
- ACJHS will provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education.
 - Parent Center Books/Videos Examples
 - Helping Children Overcome Learning Difficulties
 - Raising Self-Reliant Children
 - Parenting Gifted Children
 - Helping Children Overcome Learning Disabilities
 - Parenting Your Child To Succeed
 - Nutrition: Understanding Eating Disorders
 - Fit for Life: Eat Right and Exercise
- The school will provide opportunities for parents and community members to support the instructional programs through such programs as Career Shadowing Day, guest speakers, Parent Nights, etc.
- PAC (Parents of Annie Camp) is an organization made up of parents working together to benefit the students and teachers at ACJHS.
 - Leaders of PAC will be utilized in appropriate decisions
- AC has a Student Action Committee, and EAST program, as well as, a Character Counts group that regularly go out into the community. These programs work with city government, philanthropic groups, and area elementary schools to strengthen ties and programs.

7: Building Capacity of Parents

ACJHS will provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education.

Required Components

- PAC has regularly scheduled meetings. Dates are on the AC calendar.
- All teachers have in-depth websites with lesson plans posted weekly.
- All parents have access to students' grades, assignments, and notes on-lines. In addition, paper copies (IPRs) are sent home approximately every 3 weeks.
- AC will provide assistance and instruction to parents of children served by the school in understanding these topics through a school counselor, parent coordinator, or other official:
- Arkansas Academic Standards
- State and local academic assessments including alternate assessments
- Title I, Part A requirements
- Strategies parents can use to support their child's academic progress
- Partnering with teachers to support their child's academic achievements
- Incorporating developmentally appropriate learning activities
- Use of ADE website and tools for parents [<http://www.arkansased.gov>]
- Assistance with nutritional meal planning and preparation
- Annie Camp's Parent Center has materials (books, DVDs, and games) to help parents to work with their children to improve their children's achievement and to foster parent and family engagement
- Annie Camp promotes and supports responsible parenting

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8: Building Capacity of School Staff

Professional Development and training opportunities will be provided to faculty and staff in order to build their capacity to work with parents as equal partners.

Required Components

- The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parental involvement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.
- The school will involve parents on school improvement planning committees.
- The school will ask parents to serve on curricular and instructional review committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
- The school will engage parents in decision making about the allocation of its Title I, Part A funds for parental involvement.
- Parents will be made aware of the following: Parents Right to Know, Annual Report Card, Individual Student Assessment Report, Progress Review, Written State Compliant Procedures, Parental Communication and meaningful participation of disabled parents.
- ACJHS will use assessment results to communicate to parents about student's present level of educational performance during annual review conference.

